# DELIVERY DRIVERS, INC.

# RECEIVE FASTER PAYMENTS AND MANAGE EARNINGS ALL IN ONE PLACE THROUGH OUR DIGITAL WALLET!



DDI has partnered with Branch to pay you faster and more conveniently than ever. All of your payments will come via the Branch app. From there, you'll be able to manage your pay, spend directly from the app, or transfer your money to any bank account—for free.

### WHAT IS BRANCH?

Branch is a free digital wallet that gives you instant access to the money you've earned. Simply download the Branch app via the steps below, finish the brief onboarding process, and claim your payouts!

#### **GETTING STARTED**

- 1. Click your link
  - o Click the personalized link you were sent from DDI from your phone—this will prompt you to download and open the Branch app!
- 2. Verify SSN
  - o When you open the app, we'll need you to verify the last 4 digits of your Social Security number that DDI has on file.
- 3. Enter your phone number
  - Enter your phone number to confirm and access your account.
- 4. Create a 6-digit passcode
  - o Pick your 6-digit passcode! This will secure your account and will be used when you login to the app to access your pay.
- 5. Connect Branch with Apple Pay or Google Pay
  - o Ready to spend? Instantly connect your Digital Wallet with Apple Pay or Google Pay and begin using your pay immediately.
- 6. Done!
  - o That's it! You're onboard and ready to access, transfer, or spend your DDI payouts right from your phone.

### FREQUENTLY ASKED QUESTIONS

- WHAT IS A DIGITAL WALLET?
  - o A digital wallet enables you to receive and manage money electronically. With your Digital Wallet you can store and transfer funds, spend, and track your payment history through the app.
- HOW DO I ACCESS MY DIGITAL WALLET/DDI PAYOUTS?
  - A custom link to set up your personal digital wallet will be sent to you from DDI. Simply click on the link and follow the steps above to claim the digital wallet DDI has created on your behalf and receive your payouts.





# DELIVERY DRIVERS, INC.

# RECEIVE FASTER PAYMENTS AND MANAGE EARNINGS ALL IN ONE PLACE THROUGH OUR DIGITAL WALLET!



### • IS THERE A FEE/COST?

• It is completely free to sign up and use the Digital Wallet. It is also free to order and activate the Branch debit card. Your funds in your Branch account can be used directly from the Digital Wallet or transferred to your existing bank account.

#### • WHEN WILL I BE PAID?

 Your earnings from DDI will be paid out to your Digital Wallet weekly to start. In the coming months, payouts will be made daily!

## HOW DO I TRANSFER FUNDS FROM MY DIGITAL WALLET TO AN EXTERNAL ACCOUNT?

- o Click the Move Funds option in the Wallet tab to transfer funds from your Digital Wallet to an external account. You can transfer funds instantly for a small fee by selecting the Debit Card option, or you can transfer funds for free using the Bank option. Free transfers process via ACH and take 3-5 business days.
  - The limit on instant transfers is \$300 per day, and \$5,000 per month
  - The limit for free bank transfers is \$5,000 per day, and no monthly limit applies

### • DO I NEED A SMARTPHONE TO USE THIS?

 Yes. You will receive a link to download and set up your digital wallet to receive driver payouts. From there, you'll be able to manage your pay, spend directly from the app, or transfer your money to any bank account—for FREE!!

## IF I GET PAID ON A FRIDAY AND WANT TO TRANSFER MY FUNDS AT THE END OF THE DAY, WHEN WILL I RECEIVE PAYMENT?

• End of Friday payments can be transferred to your bank account within 2-3 business days at no charge. To receive the payment instantly there is a 2% fee (\$2.99 minimum) of the transferred amount. Payments can still be spent instantly through Apple, Google Pay and the Debit Card.

With additional questions about setting up your digital wallet, visit our <u>dedicated</u> support center or call 956-625-9896.

With questions about fees, a missing delivery, missing pay, or incorrect payments, please click here.